

## SUPPLEMENTARY FACULTY REGULATIONS FOR ARTICLE 15 ENROLMENT DEADLINE FOR SPECIFIC COURSES

In accordance with the Education and Examination Code, the curriculum committee of the Faculty of Economics and Business Administration has decided upon the following with regards to the exclusion of enrolment for certain courses in case of late enrolment:

### 1. Enrolment period from October 1<sup>st</sup> up to and including November 14<sup>th</sup>

In this period, all courses can be added to the student's curriculum in case of late enrolment. However, since this concerns a late enrolment, it is the student's responsibility to verify if it is still possible to pass courses where continuous assessment is used. The student is aware this may imply that passing such courses is only possible in the second examination period.

An exception applies for the modular courses that are organised in block 1 of the first semester. Modular courses of block 1 in semester 1, cannot be added to the curriculum after October 1<sup>st</sup>. This exception applies for the following courses:

- Buying Behaviour [EN] (in the Master in Business Administration)
- Research Methods in Accounting [EN]
- Research Methods in Corporate Finance [EN]
- Market Research Methods [EN]
- Strategic Management [EN] (Master in Business Economics + Master in Business Engineering)

### 2. Enrolment period from November 15<sup>th</sup> up to and including February 29<sup>th</sup>

- In this period, 1<sup>st</sup> semester courses cannot be added to the student's curriculum.

An exception applies for students who enrol late as a consequence of re-orientation during the academic year. These students can enrol late for 1<sup>st</sup> semester courses, on the condition that they can prove they were enrolled at another higher education institution in the same academic year of the late enrolment and that they have stopped the enrolment at that institution. The student is aware that this will probably imply that passing these courses is only possible in the second examination period.

This exception does not apply to the modular courses mentioned in section 1, these courses remain excluded for late enrolment in this period.

- After February 28<sup>th</sup>, modular courses that are organised in block 1 of the second semester, cannot be added to the curriculum. This applies to the following courses:
  - Management Control (EN)
  - Consolidation [EN]
  - Digital Marketing (EN)
  - Advanced Corporate Finance (EN)
  - Business Marketing (EN)
  - Social Media and Web Analytics (EN)
  - Strategic Management (NL) (Master Business Administration)
  - Advanced Asset Allocation (EN)

### 3. Enrolment period from March 1<sup>st</sup>

From March 1<sup>st</sup> onwards, it is not longer possible to add courses to the curriculum.

The curriculum committee can, depending on the student's specific situation, exclude additional courses from the student's curriculum after the deadline.